

Olivia Martinez

Youth Mentorship Specialist

Phone: (555) 123-4567
Address: 123 Elm Street, Springfield, IL 62704
LinkedIn: [linkedin.com/in/oliviamartinez](https://www.linkedin.com/in/oliviamartinez)
Email: oliviamartinez@email.com

Experienced youth worker with almost a decade of dedicated service guiding and mentoring young minds. Proficient in crafting tailored programs and building trust-filled relationships, ensuring holistic academic and emotional support. Known for exceptional communication and natural leadership abilities.

SKILLS

Communication | Mentoring & Counselling | Program Development | Teamwork | Crisis Intervention | Multi-tasking | Leadership | Problem-solving | Government policy implementation | Coordination | MS Office

EXPERIENCE

Springfield Community Center, Springfield, IL

June 2018 - Present

Youth Mentor

- Mentored 50+ youths, driving a 20% improvement in their academic and personal development.
- Innovated and launched 10+ youth programs, achieving a 25% uplift in youth engagement and participation.
- Collaborated with interdisciplinary teams, including psychologists and teachers, to craft tailored support plans for individual youth, enhancing their well-being and academic success.
- Led weekly transformative group sessions, empowering youths with skills in confidence-building, leadership, and peer connectivity.

Greenfield Youth Foundation, Greenfield, IL

January 2016 - May 2018

Youth Program Specialist

- Conducted outreach initiatives that connected with 200+ youths, enriching their community involvement.
- Co-designed a comprehensive development curriculum supporting life skills and academic achievements for youths aged 12-18.
- Organized monthly recreational outings, nurturing teamwork and boosting peer trust amongst 90% of attendees.
- Established strategic partnerships with schools to ensure 100% regular attendance and provide robust academic support for participants.

Hopeful Horizons Youth Center, Greenfield, IL

January 2014 -
December 2015

Youth Worker

- Assisted with life skills workshops, reaching out to and engaging over 100 youths.
- Supported the early stages of a peer mentorship initiative, helping pair and monitor participating youths.
- Aided in organizing community outreach events, assisting in gathering sponsorships, and raising awareness about the center's programs, raising over \$5,000 for youth programs.
- Contributed to compiling digital resources, ensuring continuity in youth support during remote sessions.

EDUCATION

Springfield University, Springfield, IL

Graduated - September
2013

Bachelor of Arts in Social Work

- Graduated with a 3.8 GPA, consistently making the Dean's List.
- Took additional modules on "Basic Youth Counseling," enhancing foundational skills in the field.
- Participated in group projects, including one on "Effective Communication Techniques with Youths."

CERTIFICATIONS

- Child Protection Certification - Child Safety Institute, 2017
- First Aid & CPR Certification - Red Cross, 2016
- Certified Youth Mentor - Youth Mentoring Association, 2016

MEMBERSHIPS


- Active member, Association for Child and Youth Care Practice (ACYCP)
- Volunteer coordinator, National Youth Rights Association, 2018-2019

LANGUAGES

English (Native), Spanish (Fluent)

PERSONAL INTERESTS

- Volunteering: Active in community projects.
- Outdoors: Enjoy hiking and camping.

- 
- Reading: Participate in local book clubs.
 - Sports: Junior coach for community soccer.