## Victor Pantaleoni

Former Sierra Attorney Services Paralegal Victor Pantaleoni

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A current resident of Gilroy, California, Victor Pantaleoni holds an associate of arts in business from Columbia College in Sonora, California. He has also completed postsecondary studies at Colorado State University in Fort Collins. Victor Pantaleoni's early professional career included a seven-year tenure as a federal worker with the United States government. From 1987 to 2003, he performed a range of paralegal services for Estate Planning, Inc., in Irvine, California.

Victor Pantaleoni most recently served as a trust and estates paralegal with Irvine's Sierra Attorney Services. During his 13 years with this firm, he drafted a range of wills, trusts, and probate filings. He also demonstrated exceptional communication skills, including the ability to tactfully obtain necessary sensitive information from clients, and expertise on the computer with software such as Microsoft Word and Excel. In addition to his direct responsibilities with Sierra Attorney Services, Mr. Pantaleoni delivered a range of speeches and presentations at multiple industry seminars and professional gatherings.

## **EXPERIENCE**

## Sierra Attorney Services

Jan 2003 - Jan 2016

Paralegal

**EDUCATION** 

**Columbia University** 

Jun 1976 - Jun 1979

AA